Consortium Cross Registration for PHPD Students

In addition to courses offered at the Public Health and Professional Degree Programs, students may take graduate-level courses offered at Tufts University and the Boston Consortium (including Boston University, Brandeis University, or Boston College) on a space available basis during the Fall and Spring semester. The calendar and start dates of courses at other universities and at other schools within Tufts University are frequently different, and it is the responsibility of the student to obtain this information and adhere to these schedules.

To cross register in another Tufts school/college students must submit their request through SIS. To cross-register for a Boston Consortium course, students must obtain a Cross Registration Form from the Office of Student Services, obtain the required signatures (Course Instructor, Advisor, Home Registrar, Host Registrar, and Program Director or Concentration Leader), and return the form to the Registrar. Students may collect a course instructor’s signatures via email. The email should be printed and attached to the cross-registration form.

PHPD students may not cross-register in the summer terms.

Students will be held to the drop and withdraw deadlines and rules for PHPD, regardless of the rules and deadlines of the Host Institution.

Grade Types (A-F, S/U, P/F, etc) for a cross-registered course will be determined by the Host Institution’s rules. Credit value determination will be determined by the student’s home institution.

Cross Registration Through the Boston Consortium
Tufts students may cross-register during the fall and spring semester only at institutions in the Boston Consortium. Students may apply a maximum of two full semester consortium courses toward the fulfillment of PHPD degree requirements. It is the responsibility of the students to contact the Registrar of the host institution for details.

Boston College: http://www.bc.edu/offices/stserv/academic/
Boston University: http://www.bu.edu/sph/students/resources/courses-and-academic-resources/registrars-office/cross-registration/
Brandeis University: http://www.brandeis.edu/registrar/

Cross-Registration Period
The PHPD registrar will accept cross-registration forms from PHPD students during the online registration period through the add/drop period.
Tufts University School of Medicine
Public Health and Professional Degree Programs

BOSTON CONSORTIUM CROSS-REGISTRATION REQUEST FORM

Cross-registration is available to matriculated students on a limited basis at the institutions listed below for the fall and spring terms only. Approved forms will be accepted in advance of the semester and during the first few weeks of the term according to the schedule of the host institution. Enrollment in any course is subject to prerequisites and attendance policies of the host institution. Students will be held to the drop and withdraw deadlines and rules for PHPD, regardless of the rules and deadlines of the Host Institution.

This form is for use by PHPD students only. Students from other schools should consult their registrar’s office to obtain the correct form.

Please provide all information to ensure timely processing of your enrollment request.

Last Name          First         Middle         Student ID #

CROSS-REGISTRATION AT: (check one)

BOSTON CONSORTIUM
__Boston College   __Boston University   __Brandeis University

COURSE INFORMATION
Semester/Year:       Department:
Course and Section Number (provided by Host Registrar): 
Title:               Instructor’s Name:
Credit Total Awarded by Host Institution: __________
Is this specific course required by your program? Yes [ ] No [ ]
Will this course be substituted for a concentration requirement? Yes [ ] No [ ]
If yes, please indicate Tufts course title: _______________________________
If not, does this course appear on the list of pre-approved courses for general elective credit? Yes [ ] No [ ]

REQUIRED SIGNATURES

Student             Date
Advisor             Date
Instructor          Date
Host Registrar      Date
Student’s Registrar Date
Concentration Leader Date
(Signature indicates approval of general elective or substitution credit being granted for this course.)

Copies to:
Host Registrar
Student’s Registrar